

# Swale Cycling and Walking Policy Framework 2018-2022

10 August to 5 October 2018 - Consultation Questionnaire

Swale Borough Council's Cycling and Walking Policy Framework Consultation aims to find out where you would like to see new cycling and walking routes in the borough, and how you think we can improve the current network.

Please complete as many of the questions below as possible and please feel free to continue on an additional piece of paper if necessary.

This questionnaire can be completed online at [www.surveymonkey.co.uk/r/VMLSKBR](http://www.surveymonkey.co.uk/r/VMLSKBR).

Alternatively, if you are completing this questionnaire by hand, please return it to any Swale Borough Council office or post it to Cycling and Walking Consultation, Economic Development, Swale Borough Council, East Street, Sittingbourne, Kent ME10 3HT by **5 October 2018**.

We look forward to hearing from you.

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1. Where would you like to see a new cycling route in Swale?

2. Where would you like to see a new walking route in Swale?

3. Is there adequate secure parking at these locations?

4. Are there any current cycling or walking routes which you feel need to be improved or upgraded? If so, please explain in the box below.

5. What do you feel would most help you to consider cycling or walking to work or school?

6. Do you have any other suggestions for alternative measures or facilities which could encourage cycling and walking (such as bike hire schemes)?

7. Do you have any additional comments to make about cycling and walking in Swale?

8. Have you made at least one active travel journey or part journey in the last week?

9. Have you made at least one active travel journey or part journey by bicycle in the last week?

Please tell us your postcode or street name: \_\_\_\_\_

*We will use your postcode or street name to help us to analyse the data collected in this survey. It will not be used to identify who you are.*

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## Privacy Notice and Request for Permission

The information you are being asked to provide is controlled by Swale Borough Council (SBC). The lawful basis for processing your personal data is on the grounds of individual consent for your contact information to be included on a database for the purpose of consulting with you.

### **How we will use your information**

We would like to contact you from time to time throughout the process of preparing the Swale Cycling and Walking Policy Framework 2018-2022. The framework preparation involves a number of formal and informal consultation stages and allowing us to hold your information will facilitate your participation in this process.

### **How we will store you information**

Your information will be stored securely within SBC's computer systems.

### **How we will share your information**

Your personal information will not be shared with anyone outside of Economy and Community Services at SBC. It will only be seen by SBC when distributing the consultation documents and processing and considering the consultation responses. The Council will reveal only an identification number which cannot be linked outside of SBC to your personal data. Please note that if you have completed the organisation box, we may associate your response with this organisation in the published results of this survey.

### **How long we will keep your information for**

If you have consented to us processing your contact details, we will use it to contact you in relation to the development of the Swale Cycling and Policy Framework 2018-2022 carried out by the Economy and Community Services Department at SBC. The contact information held will be reviewed in 1 year to ensure the details are correct and that you wish to remain on the database. If you do not consent for your personal data to be held on the database, SBC will delete your contact details by **31<sup>st</sup> October 2018**.

### **Your Rights**

1. You have the right at any time to request details of the personal information SBC has about you.

2. You have the right at any time to ask for your information held about you to be corrected if necessary.
3. You have the right to ask SBC to delete the personal information it holds about you.
4. You have the right to restrict processing of your information to this consultation only or to restrict its use in any other way you specify.
5. You have the right to ask for your personal data to be transferred to another organisation in an appropriate format.
6. You have the right to object to the personal data we hold about you being used for other purposes.
7. You have the right to withdraw at any time any consents and permissions you have given to SBC in connection with this consultation.
8. You have the right to complain if you think your personal information has not been handled correctly.

To exercise any of the above rights please contact SBC at the following email address: [dpo@swale.gov.uk](mailto:dpo@swale.gov.uk)

You have the above rights but some of the rights are not absolute and there may be a legal reason why we cannot comply with your request.

### **Permissions**

We need permission to store your information and contact you for your views until the development of the Swale Cycling and Walking Policy Framework 2018-2022 has been completed.

I consent to SBC storing my personal details:      **YES**                      **NO**  
   

I wish to be contacted by post:                      **YES**                      **NO**  
   

I wish to be contacted by email:                      **YES**                      **NO**

Please supply us with your name, organisation and address (if applicable)

Please supply us with your email address (if applicable):

Please tick to confirm you are over 18:

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## How to respond

Please email this completed questionnaire to [cyclingandwalking@swale.gov.uk](mailto:cyclingandwalking@swale.gov.uk) or send to: **Cycling and Walking Consultation, Economic Development, Swale Borough Council, East Street, Sittingbourne, Kent ME10 3HT.**

Alternatively you may hand it in to your closest Swale Borough Council office at:

- The Alexander Centre, 15-17 Preston St, Faversham, Kent ME13 8NZ
- Sheppey Gateway, 38-42 High Street, Kent, Sheerness, ME12 1NL
- Swale House, East Street, Sittingbourne, Kent ME10 3HT.